

SWALLOWCLIFFE PARISH COUNCIL  
Minutes of the meeting  
held at Swallowcliffe Village Hall  
on **Thursday 21<sup>st</sup> June 2018** at 7.00pm



# PARISH COUNCIL

**Present:** Cllr. S Banas (Chairman)  
Cllr. L Boothman  
Cllr. G Blundell  
Cllr. N Cooke

**In Attendance:** Simon Pritchard (Parish Clerk)

**Members of the Public:** 1

**Public participation:**

Overgrown Footpaths; Has Cllr Willis sent a report to this meeting? - It was confirmed that no report had been received.

The Manor solar panels have been installed, are they complying with the planning permission? - Cllr Blundell agreed to have a look

**Action – Cllr Blundell**

ITEM	
22	<p><b><u>Apologies for Absence:</u></b> Apologies had been received from Cllr Willis, due to work commitments and Cllr Green.</p>
23	<p><b><u>Declaration of Pecuniary Interests &amp; Dispensations:</u></b> None</p>
24	<p><b><u>Adoption of Minutes:</u></b></p> <ul style="list-style-type: none"> <li>▪ <b>3<sup>rd</sup> April 2018 – Extraordinary Council Meeting</b></li> </ul> <p>The minutes of the extraordinary Council meeting on the 3<sup>rd</sup> April 2018 were confirmed as accurate and proposed for adoption by the Chairman this was seconded by Cllr Boothman and resolved unanimously. The Chairman duly signed the minutes.</p>
25	<p><b><u>Wiltshire Councillor Jose Green's report:</u></b> Cllr Green had been unable to attend the meeting. No written report had been received.</p>
26	<p><b><u>Parish Councillors' report:</u></b></p> <p><b>A Chairman's report &amp; notices:</b> Cllr. S Banas</p> <ul style="list-style-type: none"> <li>• The Chairman circulated information received from Wiltshire Council about the soon to be improved kerbside recycling This has been posted on the Village noticeboard.</li> <li>• Wiltshire Council have again held an annual information day; needs to cut spending by £57m over the next four years; Salisbury now has a 3-year recovery plan after an initial 80% drop in footfall; GDPR, the Council doesn't need to appoint a Data Protection Officer, but the Council does need a process to comply with information requests and may need to register with the Information Commissioner.</li> <li>• There is an issue with emails from Village originations being sent out with everyone's email addresses visible, most recently from the Parochial Church Council, Cllr Cooke will report back to them.</li> </ul> <p style="text-align: right;"><b>Action – Cllr Cook</b></p> <ul style="list-style-type: none"> <li>• It was noted that Councillors should have a dedicated email address that is used exclusively for Council matters. This can be introduced as part of the website launch.</li> <li>• The precept request must be with Wiltshire Council by the 25<sup>th</sup> January 2019</li> </ul>

	<p><b>B The Village hall committee:</b> Cllr. G Blundell No meeting of the committee since the last council meeting. One of the asbestos roof tiles needs replacing and will cost £1,200. Still have not done the end of year accounts, but around £7,000 in the black.</p> <p><b>C SW Wiltshire Council Area Board:</b> Cllr. S Banas The Ansty signage proposal to change local signage to have light traffic directed though Swallowcliffe was rejected by the Area Board. The Area Board received a short report from the highways department that said the route from Tisbury to the A30 via Ansty was the shortest route and therefore was Highways preferred route. The Parish Council had strongly objected to the change and the Chairman had attended two meetings on the matter. Members thanked the Chairman for his time and effort.</p> <p><b>D Footpaths, rights of way &amp; transport:</b> Cllr. P Willis No report received. It was noted that path SW10 has become overgrown and there is still concern about the closing of permissive paths on the chalkdown.</p> <p><b>E Highways (Inc Parish Steward):</b> Cllr. S Banas The SID is due to arrive within days, the poles have been delivered. An operations team is still to be formed. The 20mph speed limit for the Village is now a CATG priority. The Wessex Water temporary traffic lights on the A30 have been moved.</p> <p><b>F Local Planning &amp; development:</b> Cllr. G Blundell Will check planning application compliance for the Manor solar panels.</p> <p><b>G Council finance:</b> Cllr. G Blundell Nothing to report.</p> <p><b>H South-west Wiltshire community safety group:</b> Cllr. N Cooke New PC Lee Pelling in Tisbury. Increase in beauty spots thefts from cars. Knife crime increase along with an overall crime increase.</p> <p><b>I Flood warden / civic contingencies:</b> Mr. B Fitzpatrick There have been no floods. A blocked gully has been reported.</p> <p><b>J Emergency planning:</b> Cllr. L Boothman Still in the process of preparing a new plan. Will bring the structure to the next meeting.</p>
27	<p><b><u>FINANCE:</u></b></p> <p><b>A <u>To approve payments:</u></b></p> <ol style="list-style-type: none"> <li>1. Leaflets &amp; printer ink – Cllr Banas - £32.00</li> <li>2. Software subscription – S. Pritchard – £77.96</li> <li>3. Internal audit – N. Duke - £30.00</li> </ol> <p><b>Cllr Blundell proposed that all the payments were made, this was seconded by Cllr Boothman and resolved unanimously.</b></p> <p><b>B <u>Bank reconciliation and spend against budget to date:</u></b> This had been circulated. The Chairman expressed concern with how the earmarked money from 2017/18 year was being mixed in with the 2018/19 precept. It was agreed that the Clerk needed to separate the two out from each other.</p> <p style="text-align: right;"><b>Action – The Clerk</b></p>

28	<p><b><u>Planning and Tree Applications:</u></b> None received by the time of the meeting.</p>
29	<p><b><u>Fingerposts:</u></b> Members received an email from David Button the area highways engineer for Wiltshire Council. The traffic regulations of 1986 had made the black and white fingerpost redundant, but up until around 6 years ago Wiltshire Council was still maintaining them. Wiltshire Council is no longer doing so, and it is not up to the Parish Council to repair any fingerposts that need it, or they can be removed. It was noted that the area board sometimes have grants available to Parish Councils to help towards repair costs. <b>It was proposed by the Chairman to adopt the two fingerposts in the Parish, add them to the Councils asset list and insurance policy at a cost of £27.72, seconded by Cllr Blundell and resolved unanimously</b> <b>Action – The Clerk</b></p>
30	<p><b><u>SID Risk assessment:</u></b> The Chairman circulated a draft risk assessment for the moving / installing of the SID. Members suggested that three volunteers should undertake the moving of the SID to start with. High vis jackets and traffic cones would also be needed. With the above additions noted, Members adopted the risk assessment.</p>
31	<p><b><u>Village litter bins:</u></b> A resident of the Parish had suggested that the Village should have public litter bins. The Clerk reported to Members that suitable public litter bins prices start at around £200 +vat. The bin would have to be professionally installed and if that involved a concrete base that could cost quite a bit of money. Any bins would have to be added to the Council's insurance and the Council would need to appoint a contracting firm to empty them as Wiltshire Council would be unlikely to do so for free. Consent from any land owners would also be needed. Members considered that installing bins would not solve the litter problem that the Village has, as it was felt that most of the litter is thrown out of car windows as they drive through the Village. Furthermore, the installing of any bins could create further fly tipping problems with people dumping all sorts of items in and around any bins. Members agreed it was not something they would be pursuing.</p>

Meeting Closed at 8:26 pm

Signed Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

**Email:** Swallowcliffepc1@gmail.com

**Website:** <http://www.southwilts.com/site/swallowcliffe-parish-council-news>

Next Parish Council Meeting: **Thursday 27<sup>th</sup> September 2018**